



GIE Home Study - Level 1

Total cost for the Home Study Program is **\$ 500.00** (includes HST), and include the following:

- Course texts (C81 and C82)
- On-Line Tutorial
- Administration fees
- Examination fees
- IIBC membership

Course Material: Course material will be mailed to the address provided to us. Please allow two weeks for delivery.

Examinations: BC licensing exams are 2 hours in duration and 100 multiple-choice questions. 70% is required to pass. Licensing exams for the Lower Mainland are held most Monday mornings at the institute from 9:30 am – 11:30 am. Exams outside the lower mainland are set up on individual basis in your area.

Please ensure that we receive at least 2 weeks notice in order to ensure an exam is ready. Please call 604-681-5491, or toll-free at 1-888-681-5491, to book your exam. From the day you register, you have one year to write an exam.

Exam Rewrites: Rewrite fees are \$70.00 (incl. HST). The exam may be rewritten 3 times for a total of 4 exams before a 6 month waiting period is required.

Further Questions: Visit our website at www.insuranceinstitute.ca under Licensing. Contact us at 604-681-5491 or toll-free at 1-888-681-5491 or email at IIBCmail@insuranceinstitute.ca

GIE In-Class - Level 1

Course Locations:

Douglas College, New Westminster, BC: 604-527-5472
7 Saturdays (9am – 4pm)

Langara College, Vancouver, BC: 604-323-5322
7 weeks, 2 nights per week

Camosun College, Victoria, BC: 250-370-4578
13 weeks, 1 night per week

To determine course availability and schedules, please contact the college directly.

For classes offered at each college, please register directly with the college.



Insurance Institute

BC Licensing Requirements (*Agents & Brokers*)

BROKER / AGENT LEVEL 1

The General Insurance [Salesperson](#) Level 1 Licence can be obtained by completing:

General Insurance Essentials (GIE) Level 1 Licensing Kit* (ONE course consisting of Part 1-C81 + Part 2-C82)
[OR](#)

C11 Principles & Practice of Insurance **AND**
C130 Essential Skills for the Insurance Broker and Agent

* The GIE Level 1 Licensing Kit can be taken by **Home Study** **OR** **In-Class** at Douglas College (*New Westminster*), Langara College (*Vancouver*) or Camosun College (*Victoria*). Please register directly with the college.

Please note the BC GIE licensing program differs from the national Insurance Institute of Canada (IIC) GIE program.

Once the education portion is complete, the successful candidate is required to have the sponsorship (employment) of a licensed insurance agency or licensed adjusting firm in order to obtain a Level 1 licence from the Insurance Council of BC. Your results from successful completion are considered valid for a period of one year from completion date. If applicants wait longer than one year to obtain a licence, they will be required to rewrite the exam(s).

BROKER / AGENT LEVEL 2

The General Insurance [Salesperson](#) Level 2 Licence can be obtained by adding to your level 1 education:

C11 Principles & Practice of Insurance [OR](#) GIE +
C130 Essential Skills for the Insurance Broker and Agent +
C131 Advanced Skills for the Insurance Broker and Agent

BROKER / AGENT LEVEL 3

The General Insurance [Salesperson](#) Level 3 Licence can be obtained by adding to your level 2 education:

C11 Principles & Practice of Insurance [OR](#) GIE +
C130 Essential Skills for the Insurance Broker and Agent +
C131 Advanced Skills for the Insurance Broker and Agent +
C132 Practical Issues in Broker Management
AND

Level 3 Seminar available via the internet through IBABC

To become a general insurance agent level 3, applicants must have been licensed for 5 of the last 7 years, with a minimum of 3 years as a level 2 general insurance agent.

Note: C11, C130, C131 and C132 are Chartered Insurance Professional (CIP) courses.

For further licensing information, visit the **Insurance Council of BC** website www.insurancecouncilofbc.com under **Licence Qualifications**.



BC Licensing Requirements (*Adjusters*)

ADJUSTER LEVEL 1

General Insurance Essentials (GIE) Level 1 Licensing Kit* (ONE course consisting of Part 1-C81 + Part 2-C82)

* The GIE Level 1 Licensing Kit can be taken by **Home Study OR In-Class** at Douglas College (*New Westminster*), Langara College (*Vancouver*) or Camosun College (*Victoria*). Please register directly with the college.

Please note the BC GIE licensing program differs from the national Insurance Institute of Canada (IIC) GIE program.

Once the education portion is complete, the successful candidate is required to have the sponsorship (employment) of a licensed insurance agency or licensed adjusting firm in order to obtain a Level 1 licence from the Insurance Council of BC. Your results from successful completion are considered valid for a period of one year from completion date. If applicants wait longer than one year to obtain a licence, they will be required to rewrite the exam(s).

ADJUSTER LEVEL 2

The **Adjuster Level 2 Licence can be obtained by adding to your level one education:**

**C11 Principles & Practice of Insurance OR GIE +
C110 Essentials of Loss Adjusting +
C111 Advanced Loss Adjusting +
2 consecutive years experience as a licensed level 1 adjuster**

OR

CIP Designation (all 10 courses) + 1 year adjusting experience

ADJUSTER LEVEL 3

An applicant for an adjuster level 3 licence must have successfully completed the courses leading to a CIP or FCIP designation and have been licensed as an adjuster for 5 of the preceding 7 years, with at least 3 of those years as a licensed level 2 insurance adjuster.

Note: C11, C110, C111 and C112 are Chartered Insurance Professional (CIP) Courses.

For further licensing information, visit the **Insurance Council of BC** website www.insurancecouncilofbc.com under **Licence Qualifications**.



Is GIE Right for Me?

General Insurance Essentials (GIE)

This program is recommended for newcomers to the industry who have not yet made a definite career commitment. It is also for those employed in insurer, agency, broker, or adjuster offices in junior or support positions who want an overview of the insurance industry but with some detail about actual coverage's and related claims routines. The GIE should also be considered by those who have been away from the education process for some time and are looking for an entry-level program to start their insurance education.

Successful graduates of the program will also be eligible to apply to the Insurance Institute of Canada to receive one credit (equivalent to C11 – Principles and Practice of Insurance) towards their CIP (Chartered Insurance Professional) designation, should they decide to continue their studies.

The GIE program is used in BC to obtain a broker/agent or adjuster level 1 license. The BC GIE Licensing Course is different than the national program. Instead of 2 separate courses, the BC program has once course that combines the material in both textbooks and then student will write 1 exam.

GIE Course Descriptions

Topics covered in C81 General Insurance Essentials -- Part 1

- introducing the insurance business
- insurance intermediaries
- the insurance company--the insurer
- basic documents, common clauses, insurance practices
- automobile insurance--the application
- the automobile policy--third-party liability, automobile accident benefits, loss of or damage to the insured automobile
- government automobile insurance plans

Topics covered in C82 General Insurance Essentials -- Part 2

- the law and insurance
- insurance contracts
- government control; insurance organizations and associations
- fire insurance; the Homeowner's policy
- other personal lines policies
- liability insurance
- commercial coverage's--property, business interruption, crime, surety, claims, and loss adjustments
- reinsurance
- risk management
- loss prevention

On-Line Tutorial:

Included in each GIE package to complement the textbook for GIE - C81. The tutorial is not intended to replace the texts, but rather, supplement the written material and help students prepare for the examination.

The tutorial provides additional explanations of the course material in an interactive fashion and also provides study tips, practice questions with immediate feedback, and timed questions, which simulate the pressure of an examination for the student.



Insurance Industry Contacts:

<p>Insurance Council of BC: Suite 300 - 1040 West Georgia St. P.O. Box 7 Vancouver, BC V6E 4H1 Telephone: (604) 688-0321 toll-free within BC: 1-877-688-0321 www.insurancecouncilofbc.com</p>	<p>All licensing information</p>
<p>Insurance Institute of BC: 1110 - 800 West Pender St Vancouver, BC V6C 2V6 Telephone: 604- 681-5491 toll free within BC: 1-888-681-5491 Facsimile: 604-681-5479 IIBCmail@insuranceinstitute.ca</p>	<ul style="list-style-type: none">- GIE (General Insurance Essentials) - Level 1- CIP (Chartered Insurance Professional) program. The CIP courses also qualify for Broker/Agent & Adjuster Licensing (Level 1, 2 & 3)- FCIP (Fellow, Chartered Insurance Professional) program- LLQP (visit www.insuranceinstitute.ca)
<p>Insurance Brokers Association of BC: 1300 - 1095 West Pender St Vancouver, BC V6E 2M6 Telephone: 604- 606-8000 Facsimile: 604-683-8497 www.ibabc.org</p>	<ul style="list-style-type: none">- Fundamentals of Insurance - Level 1- CAIB program (qualify for Broker/Agent Licensing – Level 1, 2 & 3)- CCIB program- CPIB program
<p>Career Connections: www.career-connections.info</p>	<ul style="list-style-type: none">- Information on the Insurance Industry- Careers in the Insurance Industry- See job postings and upload your resume
<p>ICBC : Telephone: 604-661-2800</p>	<p>Autoplan Essentials</p>